

Summary	
Subject	2018-2019 District Executive Committee (DEC) Meeting #1
Date and Time	Saturday, July 14, 2018 1:00 pm to 3:00 pm
Location	Westmoreland County Community College
Attendee List	
	District Leadership: District Director Jennifer Sell; Program Quality Director Denise Etter; Club Growth Director Patti Thor; Public Relations Manager LaMar Williams; Administration Manager Nancy Head
	Division A: Division A Director Josh Dilly; Area 2 Director John Sinclair; Area 3 Director Thomas Anderson; Area 4 Director Amy Blyth Whipkey; Area 5 Director MaryAnn Marans
	Division B: Division B Director Bob Johnson; Area 11 Director Donna Kolody; Area 12 Director Ann Hoist; Area 13 Director Rashmi Tavate; Area 14 Director Greg Collins; Area 15 Director Terye Carney
	Division C: Division C Director Dave Jones; Area 21 Director Tony Utnik; Area 22 Director Diane Brown; Area 23 Director Christina Keener
	Division D: Division D Director Jackey Collier; Area 31 Director Alicia Kordistos; Area 32 Director Catherine McCarron; Area 33 Director Stevie Watson; Area 34 Director Erica Stevens; Area 35 Director Andrew Perpich
	Non-Voting District Leaders: District Parliamentarian Jim Hulings; Pathways Team Manager Brett Aristegui; Logistics Manager Andrew Perpich; Club Growth Director Assistant Morgan
	Special Invitees: Mike Dalton, DTM, PDG of Achievers Toastmasters Club; Glenda Teams-Edwards, DTM, IPDD of District 37
	Absent: Finance Manager Susan Yu; Area 1 Director Michelle Mariacher; Area 24 Director Angela Parker Brown

Meeting Call to Order

Logistics Manager Andrew Perpich called the meeting to order.

Welcome Address

District Director Jennifer Sell welcomed everyone. Club Growth Director Patti Thor read the District Mission: "We build new clubs and support all clubs in achieving excellence."

Roll Call and Quorum

Administration Manager Nancy Head took roll call. We had a quorum with 26 present and three absent. Total number of DEC members is 29

Required Quorum: 15

Number of Members Attended: 26 which is a quorum.

Achievers Toastmasters Club

Past District Governor Mike Dalton gave a report about the Achievers TM Club. Achievers changes its location each month. Mike discussed evaluation and round robin evaluation where each member at a meeting evaluates speeches.

Training: Strengthen Existing Clubs Membership

Patti Thor and Morgan Rhinehart discussed how to strengthen existing club memberships. Patti advised us to concentrate on retention first and growth secondarily; to assign mentors, and make sure mentors understand their roles. Clubs with good retention and growth help members feel valued.

Morgan encouraged us to understand new members' goals, orient new members to the program, and follow up on guest visits.

Reports

We heard reports from all the District Leadership, Division Directors, and Area Directors present.

Glenda Teams Edwards, DTM, IPDD, explained the High Performance Leadership Project necessary for members to achieve Distinguished Toastmaster status.

- Members lead a TM or community project.
- A guidance committee of three members mentors the member throughout the project. At least one member of the committee must be a DTM.
- The member creates a vision and presents a 5-7 minute speech at a regular meeting explaining the vision for the project.
- A speech mid-progress is optional.
- The member meets with the committee five times throughout the process.
- At the end, the member presents a speech discussing challenges and successes of the project as well as what he/she learned.
- The project should extend over at least three months but may last as long as 12 months.

New Business

Toastmasters International (TI) wants clubs to not hold speech contests in the fall and, instead, concentrate on strengthening clubs. Clubs may still hold contests at the club level and call them events. Clubs can vote for best speaker. Program Quality Director Denise Etter made a motion to adopt this proposal and Division D Director Jackey Colyer seconded the motion.

The motion carried without objection.

Final Thoughts and Reminders

Jennifer announced that the District Procedure Manual should be available before the next DEC meeting. There will be five more meetings during this TM year, one more in conjunction with Club Officer Training (COT), one in November, two virtual meetings, and one in June (separate from COT).

Jennifer asked Area Directors to submit their club visit reports within one week of each visit. Glenda advised ADs to be like a member to clubs that are struggling. Create healthy challenges within clubs, and lead by example.

Jennifer adjourned the meeting