

Date _____

President's Agenda

(Give a two minute 'warning' at 11:58. Start the meeting at 12:00)

"This meeting of [date] is called to order." (hit gavel)

Welcome Guests/Dignitaries _[introduce dignitaries with role title]_

[optional] Invocation

"Please stand if your life or the life of someone you know has been changed because of Toastmasters.
[clap]

[optional] "All rise for the Pledge of Allegiance - Please Remain Standing when we are finished." [say pledge]

"Please Remain Standing ...

If You talked with someone* about Toastmasters since the last meeting [clap]

If You invited one or more guests to the meeting this week [clap]

If You have guest(s) at the meeting. [clap]

Please introduce your guest(s).

"To run the educational portion of our meeting, I'd like to introduce _____ as today's Toastmaster.

* They can be from anywhere in the world.

The President's Agenda was created in 2014 by Patti Thor, DTM.
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